

Annual Checklist for Archaeology Ph.D. Graduate Students and their Advisors

This form is to be completed annually. In the first year, it is suggested that the student meet with an advisor in the second semester to fill out this checklist. After the meeting, the student should make a copy for the advisor and turn in the original to the office. Thereafter the student should meet with his/her advisor in the second semester of every year to complete this checklist. After the first year, the student should bring an unofficial transcript to the meeting in which this list is completed. After the meeting, the student should make a copy for the advisor and another should be turned in to the office. The Advisory Committee should be formed and meet in the second year, and participate in advising the student. Use the checklist on the back to track progress toward fulfillment of requirements.

Student's Name _____ **Student ID** _____

Major / Advisor: _____ **Date** _____

PhD Candidacy: 60 total hours

PhD Degree: 90 total hours

Hrs Transferred: _____ **Hrs Completed** _____ **GPA** _____ **Incompletes** _____

Current Courses: _____ **Hours enrolled** _____

Courses Recommended for the Following Semester:

Other recommendations from the committee relevant to professional development:

The student, advisor and committee should discuss the following points as relevant to the student's progress:

What is your likely research interest? _____

Has your advisory committee been named? _____

Has your advisory committee met? _____

Have you reviewed the outside minor requirements with your outside minor advisor? _____

Has a proposal been approved by the Advisory Committee? _____

When do you anticipate that the Qualifying Exam will be attempted? _____

Research Committee Form: After the Qualifying Exam the student must obtain the signatures of the Research Committee on the appropriate form and submit it to the office.

Requirement Checklist for Archaeology PhD Program

Course Requirements	Course	Semester	Grade
P500	Proseminar in Archaeology		
P509	Archaeological Ethics		
P502	Archaeological Research Design		
Course in the history of Anthropology (H500 or H505)			
Course in the archaeology of the geographic area of specialization			
Course in the ethnography of the geographic area of specialization			
Archaeological methods course			
Inside Minor: Sociocultural, Bioanthropology, or Linguistics			
Outside Minor:			
Language / Research Skill #1			
Language / Research Skill #2			

Advisory Committee: Appointed by 3rd semester, must meet by 4th semester

Academic Advisor: _____

2nd Advisor in Major Field: _____

Inside Minor Advisor: _____

Outside Minor Advisor: _____